



www.sandypointcc.org.au - Church Parade, Sandy Point VIC 3959
TP TAYLOR RESERVE COMMITTEE OF MANAGEMENT
Meeting held at the
Sandy Point Community Centre
Monday March 2nd at 7.30, 2020
Minutes

ATTENDANCE

Present: Sally, Kim, Dot, Judy B, Tony, Rick

Apologies: Di, Judy O

1 MINUTES OF PREVIOUS MEETING- moved Judy seconded Dot

2 BUSINESS ARISING FROM PREVIOUS MINUTES – to be dealt with in reports

3 CORRESPONDENCE

Out: Letter to Sandy Point Community Group re power points
Invitation to Community Groups re Feb BBQ

In:

4 BUSINESS ARISING FROM CORRESPONDENCE

5 REPORTS

- **5.1 President's Report** – BBQ in Tuesday 25th Feb was a great success and enjoyed by all. It was suggested that we should have more of these community gatherings. What about trying a monthly casserole night, say on 1st Tuesday of the month and starting in May. Tuesday nights do not clash with any regular use of the Centre. Do we give it a go?
It was agreed that we hold a function once a season, say May, August and November and only use half the hall. Date to be decided next meeting.
- Grant application for Stronger Communities Programme – Round 5 – Australian Government (SCP5). Application for \$5000, our cash \$2660 with in-kind-labour \$3120 Grant monies need to be spent by **31 March 2020**. So far with deck and original quote for front garden we've spent \$3228.50 which means our cash contribution has been meet. *Next step is to organize a meeting asap with Tony, Ben, John and myself and get plans drawn up for the seating, purchase the materials and get the seats built.*
- "Square "reader – Need to start from scratch. Suggest we wait until after Art Show as I have booked the Bendigo Bank Community EFTPOS machine for Easter.
Need to use Community Group ABN not Shires.
- 30 new chairs and a full Tree Cart (holds 60 chairs) have been purchased and delivered. Need a working bee to put Tree Cart together and organise the chairs etc. *Suggested not till after the Art Show as we need the small meeting room for display. Need to check with Elizabeth re use of her room over Easter.*

5.2 Treasurers Report – Kim

Balance \$6728

\$10000 been put into Term Deposit – now \$34724 for three months

Advertising.

Update on Wedding Expo in July Sunday 10-3.

Will use shots from I Do, I Do, and have other info available eg: caterers, accommodation.

Kim happy to do flyer to hand out.

5.3 SPCC Booking Officer Report- Di.

- Use of the Centre is increasing –
- **Kidz Klub** – Have contacted Kidz Klub concerning the clash of dates for 2021 & 2022 with the Trivia Night which is always held 1st Thursday in January. They have already booked their accommodation and holidays for 2021, so it has been suggested that their booking Sun 3rd Jan – Frid 8th Jan 2020 stands but they will have the Hall free of the equipment by 3pm on Thursday 7th Jan for the Trivia Night and they can use the Hall on Friday 8th Jan. The only concern that Kidz Klub has is that they have a youth group that meets on Tues & Thurs evenings. Their committee met at the weekend to discuss their options and will get back to asap.
- *Trivia Night, Thursday Jan 7th, to be confirmed once Kids Klub get back to us.*
- Terms & Conditions need to be reviewed to include laundering costs of table cloths after an event as the white tablecloths need to be laundered and pressed. Cost for last event \$144 - \$24 washing & drying, \$120 for pressing of 15 table cloths. I suggest a sub-committee is formed to do this review.
Suggested we look at the Booking form to be implemented, next financial year, and perhaps increase hiring fees.
Booking form to include option of laundering tablecloths, at say \$150.

Date	Event	Notes
Regular bookings		
Monday 9.00	Cryptic Crossword	
Tuesday afternoon	Bowls	
Tuesday 4-5pm	Tai Chi	
Wednesday at 4.30- 6.30pm	Pilates	
Wednesday 7pm – 8pm	Tai Chi	
Friday 9am	Cards	
Fortnightly – Wednesday	Men’s Shed	
Last Wednesday of the month	Foreshore Committee	
Other bookings		
6,7,8 th March	Wedding – Anita & Glenn	
12-15 th March	Writer workshop	
Sunday 29 th March	SP Music	
3,4 th April	Wedding – Laura & Neil	
8 th – 13 th April	Art Show	
18 th April	Wedding – Emily & Steve	
2-3 May	Yoga retreat	
15 th May	SP Music	
17-29 th May	Artist in Residence	
5 th June	SP Music	
25 th July	Xmas in July	
1 st August	SP Music	

6 Maintenance Report–

- Need to formally form a sub committee – “Maintenance’ and nominate our volunteer helpers – Geoff Grumley, Ben Watt, John Stanecki, Ray Henderson, Mike Devine– for insurance purposes
Agreed. Also when we have working bees, we have a sign in book available for volunteers
- Verandah works- Re oil the deck completed *Need to check if the surface is too slippery*
- Additional seating on deck as per grant – Talk with Ben & John about doing. *Also include steps*
- Front garden – planting completed. Invoice from Rob O’Sullivan has been paid \$2745.89 which is more than original quote but he was asked to supply additional items such as the large granite rocks, replace scoria with granite topping and a sheet of Corten was needed along the ramp to prevent soil being washed out from under the ramp.
- Storage Space - Consider storing all chairs in meeting room and put trestle tables in former chair storage. This will allow all the trestle tables to be stored in the one space and free up room for cleaning equipment & ladders .It would also make it easier to access the chairs. The meeting room is already storage for the stage and some chairs etc
*Need a working bee to sort and rearrange
This will allow a dedicate cleaning storage area.*
- Approach Music Club about having a carpet / rubber mat under the stage . Floor is getting marked by the stage. *Done. Spoke with Rob*
- Signage for Front of Centre - Review after garden done.
Kim and Dot looked at the front verandah. It is not even and may look uneven. suggest we investigate a sign on the front door with our logo.
- Repair storage areas- Tables & Chairs. Install protective beading. Council to do when they paint. *Need to look at when we pull out tables*

7. GENERAL BUSINESS/ OTHER BUSINESS

7.1 Electricity Provider – Kim update – *held over till next meeting*

7.2 Art Show update.

- It has been decided to ask Nadia Stefani – Corner Inlet Citizen of the Year to open the Art Show – she has accepted.
- Invoices sent to the sponsors, some of the sponsors have already paid.
- Schools have been approached to submit entries – one entry per student. It has been suggested that we contact the local schools when we send out entry forms to artists- mid Oct - so the schools can put it on the school calendar, then send out the entry form at the beginning of the school year so there is plenty of time for the teachers to get the students organized. Sue and John Stanecki have agreed to be part of the Art Show sub committee

7.3 Trivia review

- Date for 2021 Trivia Night –*to be sorted after Kids Klub sorted*

7.4 Working Bee – after Easter?

7.5 Donation to Bush Fires – update. Cash and what about donating our old photocopier to a club or community group?

Anne Kinne and Judy O were investigating. Dot off to the Alpine Road next week and will have a look. Suggested we contact the Mirror when we finalise donation

8. NEXT MEETING: Monday, April 6th . **Meeting closed at 8.20**